officeworks for education

Subject: Term 1 Booklist Orders – Due Sunday, 13 December

Dear Parents and Caregivers,

Our Term 1 booklists are now open with **Box of Books** for digital and physical resources.

Order by Sunday, 13 December 2026 to guarantee delivery before the start of term. Orders placed after this date may not arrive for day 1 of the term. We will ensure where available, your physical items are received for the commencement of Term 1.

How to Order

1. Go to the Box of Books (BoB) Shop.
2. Log in (or create a new parent/guardian account).
3. Add your student(s) – include their full school email if available.
4. Select required items from the booklist - please take a moment to read booklist information and the subject-level notes on the booklist. These contain important guidance on whether resources are optional, required, or provided by the school.
5. Checkout – choose delivery to your address and pay online via credit card or PayPal.

Key Information

- **Order timeframe:** Approximately 2-3 weeks from date of purchase. An email is sent once your order has been sent to our packing team that indicates what is 'in your box'. Your child's books will be delivered straight to your home, with each student's order packed in their own box with a picking slip. You can track orders anytime through your BoB Shop account.
- **Delivery** is $9.95 plus a $5.95 packing fee per student for orders with three or more physical items, while digital-only orders are always free.
- **Accessing digital texts:** Students should log into their Box of Books school portal before Term 1 to confirm resources and publisher interactive tools are ready. More information on accessing digital resources
- **Already own a print copy?** If *Digital on BoB* is available, you can purchase digital-only access, so your child still receives teacher enhancements and interactive features.
- **How to Purchase:** The attached guide will help in navigating your ordering experience http://help.boxofbooks.io/en/articles/4271951-how-to-purchase-books
- **Refunds & Returns** Need to make a change? Our Refunds & Returns Policy can be found here: http://help.boxofbooks.io/en/articles/3280205-returns-policy