

# OFF AND AWAY

OFF/ ON SILENT AND OUT OF SIGHT UNLESS DIRECTED BY THE TEACHER

1

Collected at the  
**END OF THE LESSON**  
from the teacher

2

Collected at the  
**END OF THE DAY**  
from Student Support

3

**PARENT COLLECTS**  
from Student Support

Students who do not adhere to "Off and Away All Day" or refuse to hand over the device to staff will be required to check their device in at Student Support upon arrival at school each day for a set period of time.