



ASSESSMENT OUTLINE

APPLIED INFORMATION TECHNOLOGY – FOUNDATION YEAR 11: 2022

UNIT 1 AND UNIT 2



Assessment type	Assessment type weighting	Assessment task weighting	When/due date/ start and submission date	Assessment task	Syllabus content
Project	70%	15%	Term 1 Weeks 3-5	Task 1: Plan, produce, proofread and print a job application letter using an appropriate layout/template from Word processing software	Word processing and data management
		8%	Term 2 Week 2	Task 4: Presentation – Part A - Investigate and plan for a presentation on your favourite movie, video game, TV show or social media star	Presentation software Project management
		12%	Term 2 Weeks 3-5	Task 5: Presentation – Part B - Create a presentation on your favourite movie, video game, TV show or social media star	Presentation software Project management
		13%	Term 2 Weeks 9-10 Term 3 Week 1	Task 7: Investigate, plan, and create a weekly budget using spreadsheet software	Spreadsheets
		14%	Term 3 Weeks 5-8	Task 9: Create a DTP document using a template from desktop publishing software	Desktop publishing
		8%	Term 3 Week 10 Term 4 Weeks 1-4	Task 10: Digital photography and photo editing – Part A - Capture digital images using a digital camera and combine them using photo editing software	Digital photography and graphics manipulation
Short answer	20%	5%	Term 1 Week 7	Task 2: A series of short answer questions based upon Digital citizenship content	Digital citizenship
		5%	Term 1 Week 10	Task 3: A series of short answer questions based upon the computer system content	The computer system
		5%	Term 3 Week 3	Task 8: A series of short answer questions based upon the social collaboration content	Social collaboration
		5%	Term 4 Week 2	Task 11: A series of short answer questions based upon the desktop publishing and digital photography content	Desktop publishing and Digital photography
Extended answer	10%	5%	Term 2 Week 6	Task 6: Presentation – Part C - Complete a written evaluation on the design process used in the development of Task 5	Presentation software Project management
		5%	Term 4 Week 3	Task 12: Digital photography and photo editing – Part B - Complete a written evaluation on the design process used in the development of Task 10	Digital photography and graphics manipulation
Total	100%	100%			

PLEASE NOTE: ASSESSMENT DATES MAY CHANGE DUE TO SCHOOL COMMITMENTS AND CHANGES TO THE SCHOOL CALENDAR