



ASSESSMENT OUTLINE
CAREER & ENTERPRISE – GENERAL YEAR 11, SEMESTER 1 & 2: 2022
UNIT 1 & 2



Semester 1

Assessment type	Assessment type weighting	Assessment task weighting	When/due date/ start and submission date	Assessment task	Syllabus content
Investigation	30%	15%	Semester 1 Week 4 - 5	Task 2: Investigate three different jobs, and produce a written report on personal suitability for each job based on your own skills, attributes, interests, knowledge, personal values, likes, dislikes, strengths and weaknesses	o Work Life
		15%	Semester 1 Week 11 - 12	Task 4: Investigate the tools, resources and organisations used to gain work and present findings on the usefulness of each in the form of a PMI	o Career development and management
Production/ Performance	30%	30%	Semester 1 Week 6 - 7	Task 3: Identify the features of different work environments and produce a multimedia presentation to explain these	o The Nature of Work
Individual Pathway Plan/ Career Portfolio	20%	20%	Semester 1 Week 13 - 14	Task 5: Create or update own IPP, including your skills, attributes, values and interests	o Gaining and keeping work
Response	20%	20%	Semester 1 Week 3	Task 1: Use decision-making steps for a problem that you have identified in a workplace with which you are familiar and use a SWOT as the model for making a decision	o Learning to Learn
Total	100%	100%			

PLEASE NOTE: ASSESSMENT DATES MAY CHANGE DUE TO SCHOOL COMMITMENTS AND CHANGES TO THE SCHOOL CALENDAR



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Semester 2

Assessment type	Assessment type weighting	Assessment task weighting	When/due date/ start and submission date	Assessment task	Syllabus content
Investigation	30%	30%	Semester 2 Week 1 - 3	Task 6: Investigate different learning styles. Prepare an oral presentation sharing the findings	<ul style="list-style-type: none"> ○ Learning to Learn
Production/ Performance	30%	30%	Semester 2 Week 11	Task 8: Participate in a mock personal job interview using a SAO technique to respond to the questions	<ul style="list-style-type: none"> ○ Gaining and Keeping Work
Individual Pathway Plan/ Career Portfolio	20%	20%	Semester 2 Week 10 - 13	Task 9: Create or update own career portfolio	<ul style="list-style-type: none"> ○ Gaining and Keeping Work ○ Learning to Learn
Response	20%	10%	Semester 2 Week 5	Task 7: Complete the Worksafe SmartMove General module	<ul style="list-style-type: none"> ○ Work Skills
		10%	Semester 2 Week 14	Task 10: Complete a written response under test conditions on the impact of global trends	<ul style="list-style-type: none"> ○ The Nature of Work
Total	100%	100%			

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