

# OFF AND AWAY

## *All day*

.....

Turn off your mobile phone and put it away during the school day.



Switch your smart watch to flight mode.

.....



Put away headphones and earbuds.

.....



If you need to speak with your family please come to the school administration.

.....



Only use it when a teacher says you can.



## Response to Portable Electronic Devices

Canning Vale College acknowledges the increased role that technology plays in the interactions of young people and accepts that schools are able to have a significant impact on the way that these devices are used. Canning Vale College staff will work with its students to ensure that they understand how to use technology appropriately.

### Portable Electronic Devices include the following

- Mobile Phones and Accessories (Headphones, Ear Buds)
- Smart Watches
- Ipads and Tablets

### Responsible Use of Portable Electronic Devices

Portable Electronic Devices are **NOT** to be used on school grounds at all times unless directed by a teacher,

- Students are responsible for the security of these devices at school
- Devices are **"Off and away all day"** unless directed by the teacher
- Devices are used in classrooms only at the direction of the teacher for legitimate educational reasons
- It is not appropriate for students to charge devices using a power point at school
- Prior permission must be gained before taking images or video of others at school if directed by the teacher for an educational reason
- The privacy and safety of others must be considered when using devices
- Portable Electronic Devices are not to be used in change rooms or toilets at school
- Electronic devices are not to be visible or used during assessments unless explicitly stated by the teacher (This contravenes the school's Assessment Policy and may compromise the validity of the assessment)

### Inappropriate use of Portable Electronic Devices

Inappropriate use of Portable Electronic Devices in classes causes disruption to learning and will be managed by all Staff as they would any other disruption. A logical consequence (CMS) of short term confiscation may be used and managed by the staff member after other interventions have been unsuccessful. If this does not modify the behaviour then the attached Response for Consistent Misuse of Portable Electronic Devices will be followed.

### Inappropriate Material/ Distribution

Taking of and/or distribution of inappropriate material at school is in contravention of the school's code of conduct and behaviour management policy and may result in suspension, police contact where necessary e.g. recording of conflict, distribution of inappropriate photos etc.

## Electronic Device Exemptions and Communication

Devices are able to be used at school for specific purposes directed by the teacher in the following locations/ situations

### Classrooms

- Electronic Devices are able to be used for Educational Reasons ie The use of the device to deliver curriculum or to enhance the learning opportunities of students  
**Classroom Teacher monitors use**

### Café

- Students are able to use a device to Paywave in the café
- Devices need to be out of sight prior to exiting the café  
**Duty Teacher monitors use**

### Student Support

- Students are able to use a text message from a parent for permission to sign out from school
- Students requesting contact from a parent to sign out should do so in Student Support only  
**Student Support Staff monitor use**

### Library

- Students are able to use Electronic Devices for the purposes of increasing their educational understanding during break times  
**Duty Teacher and Library Staff monitor use**

### Specific Students

- These Exemptions are rare and only made for valid reasons. The decision to provide an exemption is made by Student Support Managers or Associate Principals
- Students who are able to access electronic devices for medical reasons are identified through medical planning or localised planning sent directly to staff eg Diabetes

### Parent Communication

- While at Canning Vale College students are the responsibility of the school. All communication between parents and students, during school hours, should occur via the school's administration.



**Electronic Devices are turned off/ on  
silent and out of sight unless directed by  
the teacher**

**Repeated Use  
Without Teacher Permission**

**1**

**End of the Lesson**

- Device returned at the end of the lesson
- Parent contacted

**2**

**End of the Lesson**

- Device returned at the end of the lesson
- Parent contacted

**3**

**End of the Day**

- Device returned at the end of the day
- Parent contacted
- Collected from Student Support

**4**

**Parent Collects**

- Parent contacted
- Collected from Student Support by Parent

**Refuse to hand over the device when requested and you go  
automatically to the next level**